



Valley Home Joint School District

Before School and After School Programs

Enrollment Packet 2024-2025

One per family please

Student Name: _____

Grade: _____ Last _____ Teacher: _____ First _____ Date of Birth: _____

Student Name: _____

Grade: _____ Last _____ Teacher: _____ First _____ Date of Birth: _____

Student Name: _____

Grade: _____ Last _____ Teacher: _____ First _____ Date of Birth: _____

Student's Primary Language: _____ Home Language: _____

Parent/Legal Guardian Name: _____ Relationship: _____
Daytime Phone: _____

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Daytime Phone: _____

Address: _____
City: _____ Zip Code: _____

Please Enroll my Child in:

- Before School Program (7am-8am with \$2.50/day fee)
- After School Program (End of school to 6pm, no fee)

Do you have legal documents on file in the office (i.e. restraining order, custody order)? Yes No

Emergency Contact/Authorized Adult for pickup:

_____	_____	_____
Name	Relationship	Contact info
_____	_____	_____
Name	Relationship	Contact info

Does your child have health issues, medications, limitations we should know about? Please explain:

Please notify the program of any changes to medical information. In the event of an illness/injury, when a parent/guardian cannot be reached, the school is authorized to call the contacts listed above, or the doctor and/or medical facility. No expense involved will be paid by the school district.

Please indicate below how your child will be getting home from the After School Program:

- My child will take the 2nd Bus home.(only for bus riders in outer boundary)
- My student will be picked up by a legal guardian or someone listed below **no later than 6:00 P.M.**

After School Program Parent Agreement and Consent Form

- **Student Pick-Up:** I understand that I or an authorized person will need to sign my child out. Any authorized person may be asked to show ID if they are unrecognized by Valley Home school staff. I will make sure my child is picked up **no later than 6pm**. I understand that three late pickups will result in my child being dropped from the program.
- **Early Release Policy:** I understand my child needs to attend the full amount of time unless my situation meets one of the reasons stated in the Before and After School Program Late Arrival/Early Release Policy and I have filled out the attached form on the next page.
- **After School Program Homework Policy:** I understand that all students in grades K-3 will have 45 minutes of homework support and grades 4-8 will have 60 minutes every day. If students do not have homework, or if they complete their homework before the time ends, then they will need to read a book. Students need to have a reading book with them every day in case this happens.
- **Discipline:** I understand that my child is expected to participate in all the program components and follow the rules of the After School program. My child and I understand that all regular school day rules also apply in the Before and After School program. I also understand that discipline issues with my child can lead to him/her being suspended or released from the program.
- **Student Data Collection:** I give consent for the Valley Home School District After School program to collect demographic and survey data on my child, to evaluate progress and improvement, as well as to evaluate the overall impact of the program to obtain continued funding for the program.
- **Student Personal Property:** I understand that my child must keep valuable personal property at home. The Before and After School Program will not be liable nor replace personal property/items that are damaged or stolen during the program.
- **Video/photograph release:** I understand that during the Before and After School Program photographs of myself or my child may be taken by staff, sponsors, or organizers. I agree that photographs of myself or my child, including video photography, film photography, or other reproduction of the likeness of myself or of my child, may be used without charge by the Before and After School Program, sponsors, or organizers as they deem appropriate.
- **Release of liability:** I agree to hold the Valley Home Joint School District, its agents and/or employees, harmless from any liability, injury or other cause arising from my child's participation in activities provided by the Before and After School Program.

Early Release Policy

The After School Program operates Monday through Friday (excluding holidays), beginning at the end of school until 6pm.

Based on the Valley Home Joint School District Early Release Policy, parents/guardians can request Early Release of their child for any of the following reasons:

1. Transportation
2. Attending a parallel program (programs in the school or at community centers such as soccer, basketball, etc.) as long as an agreement or partnership with the program exists.
3. Family Emergencies (such as death in the family, catastrophic incidents, etc.).
4. Medical appointments.
5. Child accidents that occur during program time (program staff will call parent or guardian).
6. Other conditions, especially related to safety, as prescribed by the school.

Student Behavior Policy

All students are expected to do their best work and show good conduct. Students are most likely to achieve these expectations if they feel safe in the program. The following rules are intended to support and enforce a safe school environment.

All Students are responsible for:

1. **Being respectful**
 - Listening and paying attention when someone is talking
 - Raising your hand and waiting for your turn to speak
 - Asking for something needed and not touching or taking someone else's belongings
 - Not making fun of your friends, classmates, or leaders
 - The use of appropriate language
2. **Being responsible**
 - Going directly to the program right after the school day ends
 - Bringing homework and reading book to the program every day
 - Cleaning up after snack and program activities
 - Following directions and completing all assignments given
3. **Playing safely**
 - Keeping hands and feet to yourself
 - Not harming or threatening to hurt yourself or someone else
 - Following the directions of the adults
4. **Following all school and program rules**

Consequences:

If a student chooses not to follow the above rules, the following consequences will happen:

First Offense: Your child will be placed in detention.

Second Offense: You will receive a letter of disciplinary action.

Third Offense: Your child will be suspended from the program for 3 days.

Exceptions to this policy may occur at the Site Coordinator's discretion. Upon completion of investigation by the Site Coordinator, a student may be suspended or dropped from the program after the first offense.

I have read and understand/agree to the conditions of my child/ren's participation; my signature below is consent to have my child/ren participate in the Valley Home School Before and/or After School program.

Parent/Guardian name (print)

Parent/Guardian Signature

Date